



RAMANANDA COLLEGE

BISHNUPUR * BANKURA

Pin – 722122, West Bengal

UGC Recognized & State Government Aided Constituent College

Under the Bankura University

(Accredited by NAAC at 'B++ Level')

Mobile No.: +916297976619
Website: www.ramanandacollege.org

Tender: RC/NIT/01/2023

Date: 03-03-2023

TENDER/QUOTATION NOTICE

Sealed tenders/quotations (or quotations via e-mail) are invited from reputed, experienced *bonafide* parties/suppliers interested in the work listed below. The deadline for submission of tenders is **4:00 pm through offline (Except on Holidays) and 11.59 pm through e-mail on 14 March 2023.**

1.	PROJECT	Typesetting, Layout Designing, and Cover Designing of a practical textbook on Botany which contains illustrations.
	SPECIFICATIONS	Layout Page Size: 9.00 inches by 6.00 inches
		Layout Orientation: Portrait
		Font: 12-point serif font for body text, 14-point sans serif font for chapter headings.
		Illustrations: Both coloured and black-and-white illustrations are present.
		Cover: Full-colour cover design consisting of front cover, rib and back cover. The cover design should contain one colour photograph taken from copyright-free source.
2.	PROJECT	Printing of the typeset book in a combination of coloured and black-and-white pages as required by the distribution of the illustrations. Estimates are required for printing: a. 50 copies. b. 100 copies.
	SPECIFICATIONS	Layout page size: 9.00 inches by 6.00 inches
		Binding: Paperback, perfect binding
		Cover Board: 300GSM Artboard
		Inside Paper: 70GSM NS Maplitho

The College has already assigned an ISBN for this volume, so the College will be designated as the publisher of the text.

Bidders desirous of taking part in the tender may sent the Tender offline (hard-copy in a sealed cover) to **The Office of The Principal, Ramananda College, Bishnupur, Bankura, PIN: 722122** (except on holidays), or via e-mail to ramanandacollegepurchase@gmail.com before the tender submission deadline, **by 11:59PM on 14 March 2023.**

In case of tenders submitted offline as a hard copy, the sealed cover **envelope label** must read “TENDER FOR TYPESETTING LAYOUT DESIGNING & PRINTING BOTANY PRACTICAL TEXTBOOKS FOR RAMANANDA COLLEGE, JAN2023”. In case of Tenders submitted via e-mail, the **e-mail subject line** must be “TENDER FOR TYPESETTING LAYOUT DESIGNING & PRINTING BOTANY PRACTICAL TEXTBOOKS FOR RAMANANDA COLLEGE, JAN2023”

Eligibility and Essential Credentials for Participation in the Tender:

- The Tenderer must have at least **5 Years** of experience in providing book layout, printing and binding services to Government/Government-Aided colleges or Central/State-Aided universities in India.
- The Tenderer must be a registered firm/company under prevailing Government rules and will provide essential registration numbers like GSTIN, PAN, Trade License, Professional Tax, etc.



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Tender Validity:

Tenders shall remain valid for a period not less than 90 days (Ninety) from the deadline for submission of tenders.

Contact Person for Queries: somnath_bs@yahoo.com

This quotation notice is subject to the following terms and conditions.

Terms and Conditions:

1. During scrutiny, if it comes to the notice of the tender inviting authority that the credentials or any other papers submitted by the bidder are incorrect/manufactured/fabricated, that bidder will not be allowed to participate in the tender and the same tender application will be rejected outright without any prejudice.
2. The Principal, Ramananda College, Bishnupur reserves the right to cancel the tender either in full or in part at any time without stating any reason.
3. The Principal reserves the right to accept or reject tenders. In case of any dispute about quotations, the decision of the Principal, Ramananda College, Bishnupur, shall be final and binding in all respects.
4. The rate should be inclusive of all taxes and levies and for delivery of the articles in the office of the undersigned.
5. No conditional or incomplete tender will be accepted under any circumstances.
6. The lowest quotation will be accepted subject to quality. In the event of multiple lowest quotations submitted by different bidders, the Principal's discretion will prevail.
7. After a price has been accepted, no representation for enhancement of prices will be considered.
8. Suppliers should supply the items in good condition to the office of the undersigned. If any item is found to be not of good quality or not to the satisfaction of the undersigned, such items will be rejected, and no payment will be made for them.
9. The items should be supplied by the supplier on getting short notice/order from the authority on the basis of indents.
10. If the supplier fails to supply the items at the place and time specified, the Principal, Ramananda College, Bishnupur, will have the right to terminate the order at any time.
11. There will be no provision for arbitration in this contract.
12. No advance will be paid. The payment of cost of materials will be made only after the items are checked by the representatives deputed for the purpose and also after complete satisfaction about the genuineness or specifications of the items.
13. Under no circumstances will any transport charges will be paid for the articles supplied.



(DR. SWAPNA GHORA)

Principal
Ramananda College
Bishnupur, Bankura